## COURSE PACKET SALES UNIVERSITY BOOKSTORE

Course packets sold through the University Bookstore cannot contain materials that violate copyright laws. If you are unclear on what constitutes copyright infringement, the Bookstore can provide (free of charge) a booklet that answers questions regarding copyright on campus. If your department must pay a copyright fee to a publisher, include that amount in your reimbursement cost.

Please include a completed copy of this form with every shipment of materials to the University Bookstore. This form serves as an invoice from your department.

Ι. (	Course Information	n					
1.	Term:	FALL	SPRING	SUMMER	20		
2.	Course Number	Section					
3.	Course Title						
4.	Instructor						
5.	Off Campus?						
6.	Required	Recommended					
					•••••	•••••	
II.	Payment Informa	tion					
7.	Quantity delivered: Date:						
8.	Department reimbursement cost per copy:						
9.	Account title: Account #:						
10.	Fiscal officer:	Fiscal officer: Campus box #:					
11.	Person to contact for further information:				Extension:		
				• • • • • • • • • • • • • • • • • • • •	• • • • • • • • • • • • • • • • • • • •	•••••	
Ш	. Bookstore Recor	rds					
12.	ISBN:		Retail	Class 2018			
13.	Beginning Invento Quantity Received Ending Inventory_			Course/Book 1	Edit	Barcode Scan	
14.	Quantity sold	X	(Cost) =	(Pay	ment) Date:		
						Rev 7/2015	